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| M/V |  | Date | 19 |
|  |  | At Port of | |

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| --- | --- |
| **TO :** | Stevedores at above Port. |
| I regret to advise that on the above date the damage as described below was caused to my vessel and / or equipment and I hold you responsible for it. The cost of replacement and / or repair will be billed to you in due course. | |

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| Date |  | Master |

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| ITEM NO. | DAMAGE CONSISTS OF | CAUSE |
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THIS NOTICE RECEIVED, READ AND CHECKED AGAINST DAMAGE.

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| Witness Capacity |  | For the Stevedore Company |